



KNF Neuberger, Inc.

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PLEASE PRINT

Applicants requesting reasonable accommodation to the application and/or interview process should notify Human Resources. Applications are current for 1 year from the date of completion. If you are not hired, but are still interested in a position after 1 year, a new application must be completed.

KNF Neuberger, Inc. is an "at will" employer, which means that either the company or the employee can terminate employment at any time, with or without cause and with or without advance notice.

PERSONAL INFORMATION

Last Name, First Name, Middle Initial	Social Security Number	Date of Application
Street Address	Phone Number(s) ()	Position Applied For
City, State, Zip	()	Salary Desired \$
E-mail Address	Date Available to Work	Are you legally eligible for employment in this country? Yes
How did you learn about this position? (Please indicate the name of the source on the blanks provided).		
Internet _____ Recruiter/Agency _____ KNF Employee: _____		
Newspaper _____ School _____ Other _____		
If you are under 18 years of age, can you provide a work permit? Yes No Not applicable	Can you work overtime, if applicable? Yes No	Can you travel if the job requires? Yes No
Are you available to work:	Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>	Shift Work <input type="checkbox"/> Temporary <input type="checkbox"/>
Have you submitted an application for employment before?	If so, when? _____	
Have you ever been employed with KNF before?	If so, when? _____	

WORK EXPERIENCE

Most Recent Employer	Address	Employment Dates From To
Job Title	Supervisor Name and Phone ()	May we contact them? Now <input type="checkbox"/> Later <input type="checkbox"/>
Responsibilities	Reason for Leaving	Salary \$
Employer	Address	Employment Dates From To
Job Title	Supervisor Name and Phone ()	
Responsibilities	Reason for Leaving	Salary \$
Employer	Address	Employment Dates From To
Job Title	Supervisor Name and Phone ()	
Responsibilities	Reason for Leaving	Salary \$

EDUCATIONAL BACKGROUND

Name and Address of School or University	Course or Major	GPA	Degree Received	Graduated
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>

SKILLS Please list any machines or equipment you can operate and any job-related skills or qualifications (including special training, licenses, and/or certificates) relevant to this position.

Please indicate any foreign languages you can speak, read and/or write (optional).

ACTIVITIES Please list any current memberships or affiliations with scholastic, professional, civic organizations, etc. Please specify any leadership positions held. (Exclude membership/organizations that indicate gender, race, religion, ethnic background, national origin, age, disability or any other protected status.)

REFERENCES Please list three professional references not related to you. If you are a recent graduate, you may include academic references.

Name	Phone Number ()	
Address	Number of Years Known	Relationship to You
Name	Phone Number ()	
Address	Number of Years Known	Relationship to You
Name	Phone Number ()	
Address	Number of Years Known	Relationship to You

APPLICANT'S STATEMENT Before signing the following statement, review this application carefully to make certain that you have answered all the questions that apply to you.

I certify that the answers given herein and on the attached resume, if applicable, are true and complete to the best of my knowledge. I understand that any false or misleading information given in my application, resume or interview(s) or omission of information may disqualify me from further consideration for employment and may result in my discharge in the event of employment.

I authorize investigation of all statements contained in this application and on my resume submitted for employment that may be necessary for an employment decision. I agree to indemnify KNF Neuberger, Inc. ("Company") against any liability that might result in conducting such an investigation. I release from liability and responsibility those parties supplying information to the Company and authorize the Company to use this information where its legal interest and/or obligations are involved or where there is a medical emergency regarding me.

The verifications and/or checks may include but not limited to: driving record, workers compensation records, credit bureau files, employment references, personal references, any educational and licensing institution and to receive any criminal record information pertaining to me which may be in the files of any Federal, State or Local criminal justice agency.

Attention Residents of California, Minnesota, or Oklahoma Only: By checking this box I request to receive a copy of the Consumer Report from the credit reporting agency at no charge at the same time the report is provided to the prospective employer.

I understand that the Company will protect the confidentiality of any personal records regarding me. Consequently, personal information, other than the fact and location of past or present Company employment, the dates of employment, or the job name or description of general duties, will not be disclosed outside the Company without my consent, or as otherwise required by law.

I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with KNF Neuberger, Inc. is of an "at-will" nature, which means that I may resign at any time and that KNF Neuberger, Inc. may discharge me at any time with or without cause.

I understand that I am required to abide by all policies and procedures of KNF Neuberger, Inc. If at any time I bring a claim against KNF Neuberger, Inc., I agree to utilize a trial by judge, and waive my right to a trial by jury.

I understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant	Date
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FOR HR USE ONLY:

Date Offered	Date Accepted	Start Date
Job Title	Supervisor	Department
Salary Grade	Hourly Rate/Salary	Referral Source
Drug Screen Results Positive _____ Negative _____	Date of Physical Exam	HR Rep Initials